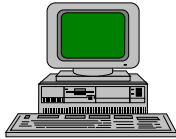
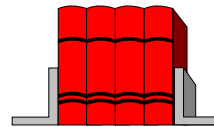


# CENTRAL ARIZONA BIOMEDICAL LIBRARIES



## DIRECTORY



2005



# CENTRAL ARIZONA BIOMEDICAL LIBRARIES

## Directory

2005

Compiled & Edited by  
Nita Splittorff

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**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
OFFICERS  
2005**

**PRESIDENT**

**Robbins, Lora**

(602) 239-5445  
lora.robbs@bannerhealth.com  
Librarian  
BANNER GOOD SAMARITAN  
MEDICAL CENTER

**PRESIDENT-ELECT /PROGRAM  
CHAIR**

**Rebecca Birr**

(602) 344-5197  
rebecca.birr@hcs.maricopa.gov  
Medical Librarian  
MARICOPA INTEGRATED HEALTH  
SYSTEM

**TREASURER**

**Nita Splittorff**

nsplittorff@cox.net

**SECRETARY / ARCHIVIST**

**Kathleen Carlson**

(602) 870-6328  
kcarls@jcl.com  
Library Assistant  
JOHN C. LINCOLN HEALTH NETWORK

**PAST PRESIDENT**

**Evonda Copeland**

(480) 323-3870  
ecopeland@shc.org  
Medical Librarian  
SCOTTSDALE HEALTHCARE  
SHEA

**HOSPITALITY**

**Kathy Zeblisky**

(602) 546-4248  
kzeblisky@phoenixchildrens.com  
Librarian  
PHOENIX CHILDREN'S HOSPITAL

**LIAISON FOR LIBRARY OPERATIONS**

**Kathleen Shepler**

(602) 239-5183  
kathleen.shepler@bannerhealth.com  
Library Assistant  
BANNER GOOD SAMARITAN  
MEDICAL CENTER

CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
PAST PRESIDENTS

- 1975 Jacque Doyle
- 1976 Betty Kjellberg
- 1977 Michael Widener
- 1978 Donna Rae Cintora / Jacque Doyle
- 1979 Rebekah Hinton / Carol Mills
- 1980 Diane Wiesenthal / Susan Perelmuter
- 1981 Marihelen O'Connor/ Marguerite Cooper
- 1982 Linda Monroe / Charles Nelson
- 1983 Betty Kjellberg
- 1984 Edith Hart
- 1985 Shirley Linert
- 1986 Tom Mead
- 1987 Rebecca Heller
- 1988 Marihelen O'Connor
- 1989 Helen Seaton
- 1990 Patricia Aiken
- 1991 Marylou Goldstein
- 1992 J. Katherine Benning
- 1993 Joseph Esposito
- 1994 Lenore Schnaitman
- 1995 Mike Kronenfeld
- 1996 Kathy Bilko
- 1997 Dawn Murray Humay / Donna Gerometta
- 1998 Donna Gerometta
- 1999 Helen Seaton
- 2000 Kathy Zeblicky/Molly Harrington
- 2001 Molly Harrington
- 2002 Sally Harvey
- 2003 Eliane Purchase
- 2004 Evonda Copeland

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
MEMBERSHIP LISTING  
2005**

**Alexander, Merle I.**

Phone: 480-838-9014  
alexandermerle@yahoo.com  
4505 S. Hardy Dr., #1170  
Tempe, AZ 85282

**Allison, Linda**

Phone: 480-657-1050  
lallison@shc.org  
Librarian  
Werner Support & Resource Center  
Virginia G. Piper Cancer Center  
Scottsdale Healthcare  
10460 N. 92nd St., Suite 102  
Scottsdale, AZ 85258  
Fax: 480-657-1051

**Auflick, Patricia A.**

Phone: 520-626-6770  
pauflick@ahsl.arizona.edu  
Outreach Librarian  
Arizona Health Sciences Library  
University of Arizona  
Box 245079  
1501 N. Campbell Ave.  
Tucson, AZ 85724  
Fax: 520-626-2922

**Bacani, Gail**

Phone: 602-220-6045  
bacanig@azdhs.gov  
Librarian  
Civil Hospital Library  
Arizona State Hospital  
2500 E. Van Buren St.  
Phoenix, AZ 85008  
Fax: 602-629-7281

**Ballard, Marsha**

Phone: 480-423-6638  
marsha.ballard@sccmail.maricopa.edu  
Technical Services Librarian  
Scottsdale Community College Library  
Scottsdale Community College  
9000 E. Chaparral Rd.  
Scottsdale, AZ 85256-2626  
Fax: 480-423-6666

**Baum, Jan**

Phone: 602-870-6328  
jbaum@jcl.com  
Medical Librarian  
Grigg Medical Library  
John C. Lincoln Health Network  
250 East Dunlap Ave.  
Phoenix, AZ 85020-2450  
Fax: 602-997-9325

**Bilko, Kathy**

Phone: 480-835-3024  
kathy.bilko@bannerhealth.com  
Librarian  
Health Sciences Library  
Banner Desert Samaritan Medical Center  
1400 S. Dobson Rd.  
Mesa, AZ 85202-4758  
Fax: 480-835-8720

**Birr, Rebecca**

Phone: 602-344-5197  
rebecca.birr@hcs.maricopa.gov  
Director  
Health Sciences Library  
Maricopa Integrated Health System  
2601 E. Roosevelt St.  
Phoenix, AZ 85008  
Fax: 602-344-1944

**Carlson, Kathleen**

Phone: 602-870-6328  
kcarls@jcl.com  
Library Assistant  
Grigg Medical Library  
John C. Lincoln Health Network  
250 East Dunlap Ave.  
Phoenix, AZ 85020-2450  
Fax: 602-997-9325

**Conchado, David R.**

Phone: 602-870-6328  
dconch@jcl.com  
Librarian  
Grigg Medical Library  
John C. Lincoln Health Network  
250 East Dunlap Ave.  
Phoenix, AZ 85020-2450  
Fax: 602-997-9325

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
MEMBERSHIP LISTING  
2005**

**Copeland, Evonda**

**Phone: 480-323-3870**  
**ecopeland@shc.org**  
Medical Librarian  
Health Sciences Library  
Scottsdale Healthcare Shea  
9003 E. Shea Blvd.  
Scottsdale, AZ 85260  
Fax: 480-323-3327

**Doherty, Walter E.**

**Phone: 602-548-1955**  
**library@longtechnicalcollege.com**  
Librarian  
Long Technical College Library  
Long Technical College  
13450 N. Black Canyon Hwy.  
Phoenix, AZ 85029  
Fax: 602-548-1956

**Doyle, Jacque**

**Phone: 623-327-5230**  
**jacque.doyle@bannerhealth.com**  
Director, Service Excellence and Learning  
Resources  
Banner Estrella Medical Center  
9201 W Thomas Rd  
Phoenix, AZ 85037

**Esposito, Joseph**

**Phone: 480-301-8763**  
**esposito.joseph@mayo.edu**  
Medical Librarian  
Edmond Research Library  
Mayo Clinic Scottsdale  
13400 East Shea Blvd  
Scottsdale, AZ 85259  
Fax: 480-301-6901

**Fanning, Karen**

**Phone: 928-639-6444**  
**fannink@nahealth.com**  
Library Associate/CME Coordinator  
David G. Wells MD Medical Library  
Verde Valley Medical Center  
269 S. Candy Lane  
Cottonwood, AZ 86326-4170  
Fax: 928-639-6190

**Freiburger, Gary**

**Phone: 520-742-9494**  
**garyf@ahsl.arizona.edu**  
Director  
Arizona Health Sciences Library  
University of Arizona  
6200 N. Silk Tree Pl.  
Tucson, AZ 85704-6055

**Gerometta, Donna**

**Phone: 480-947-5371**  
**d.gerometta@att.net**  
Librarian, Retired  
8555 E. Camelback Rd.  
Scottsdale, AZ 85251

**Goebel, Healthier**

**Phone: 602-841-6072**  
**hlgoebel@yahoo.com**  
7340 N. 34th Ave.  
Phoenix, AZ 85051

**Goldstein, Mary Lou**

**Phone: 480-675-4870**  
**mgoldstein@shc.org**  
Manager, Library Services  
Foreman Health Sciences Library  
Scottsdale Healthcare  
7400 E. Osborn Rd.  
Scottsdale, AZ 85251  
Fax: 480-675-4200

**Gutwein, Ava**

**Phone: 602-865-9535**  
**ava.gutwein@bannerhealth.com**  
Library Assistant  
Patient & Family Learning Center & Library  
Banner Thunderbird Medical Center  
5555 W. Thunderbird Rd.  
Glendale, AZ 85306  
Fax: 602-865-2100

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
MEMBERSHIP LISTING  
2005**

**Harrington, Molly**

**Phone: 602-406-3299**  
**molly.harrington@chw.edu**  
Manager, Library Services  
Health Sciences Library  
St. Joseph's Hospital & Medical Center,  
Catholic Healthcare West Arizona  
350 West Thomas Rd.  
Phoenix, AZ 85013-4496  
Fax: 602-406-4171

**Harvey, Sally**

**Phone: 602-239-4352**  
**sally.harvey@bannerhealth.com**  
Director of Learning Resources & CME  
Merril W. Brown MD Health Sciences Library  
Banner Good Samaritan Medical Center  
1111 E. McDowell Rd.  
Phoenix, AZ 85006  
Fax: 602-239-3493

**Hofstetter, Sheila**

**Phone: 480-965-6588**  
**sheila.hofstetter@asu.edu**  
Health Sciences Librarian  
Noble Science Library  
Arizona State University  
PO Box 871006  
Tempe, AZ 85287-1006  
Fax: 480-965-0883

**Holbrook, Lisa**

**Phone: 623-214-4223**  
**lisa.holbrook@sunhealth.org**  
Librarian  
Professional Library  
Del E. Webb Memorial Hospital  
14502 W. Meeker Blvd.  
Sun City West, AZ 85374  
Fax: 623-214-4128

**Hoover, Diane**

**Phone: 602-344-5078**  
**diane.hoover@hcs.maricopa.gov**  
Library Assistant  
Health Sciences Library  
Maricopa Integrated Health System  
2601 E. Roosevelt St.  
Phoenix, AZ 85008  
Fax: 602-344-1944

**Humay, Dawn**

**Phone: 623-876-6668**  
**dawn.humay@sunhealth.org**  
Librarian  
Professional Library  
Boswell Memorial Hospital  
10401 Thunderbird Blvd.  
Sun City, AZ 85351  
Fax: 623-876-5574

**Jeffrey, Jacqueline**

**Phone: 602-239-4970**  
**jacqueline.jeffrey@bannerhealth.com**  
Health Educator Librarian  
Grace Middlebrook Family Learning Center  
Banner Good Samaritan Medical Center  
1111 E. McDowell Rd., #1177  
Phoenix, AZ 85006  
Fax: 602-239-4971

**Kern, Joyce**

**Phone: 480-461-2189**  
**joyce.kern@bannerhealth.com**  
Medical Librarian  
Medical Library  
Banner Mesa / Baywood Medical Centers  
1010 North Country Club Dr.  
Mesa, AZ 85201  
Fax: 480-461-2558

**Kronenfeld, Michael**

**Phone: 480-219-6091**  
**mkronenfeld@atsu.edu**  
Director  
Learning Resource Center  
A.T. Still University of the Health Sciences -  
Mesa Campus  
5850 E. Still Circle  
Mesa, AZ 85206  
Fax: 480-219-6100

**London, Fran**

**Phone: 602-546-1400**  
**flondon@phoenixchildrens.com**  
Health Education Specialist  
The Emily Center  
Phoenix Children's Hospital  
1919 E. Thomas Rd.  
Phoenix, AZ 85019  
Fax: 602-546-1409

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
MEMBERSHIP LISTING  
2005**

**Matazzoni, Susie**

**Phone: 602-534-7764**  
**susie.matazzoni@phxlib.org**  
Librarian II  
Burton Barr Central Library  
Phoenix Public Library  
1221 N. Central Ave.  
Phoenix, AZ 85004-1627  
Fax: 602-261-8751

**Mavor, Nancy Reckard**

**Phone: 480-301-8443**  
**mavor.nancy@mayo.edu**  
Library Assistant  
Staff Library  
Mayo Clinic  
13400 East Shea Blvd  
Scottsdale, AZ 85259  
Fax: 480-301-7005

**McClain, Cinda**

**Phone: 602-865-5863**  
**cinda.mcclain@earthlink.net**  
Director, Learning Resources & CME  
Medical Library  
Banner Thunderbird Medical Center  
5555 W. Thunderbird Rd.  
Glendale, AZ 85306  
Fax: 602-865-5963

**McLeod, Shirley**

**Phone: 602-971-6765**  
**shirleymcleod@msn.com**  
3753 E. Bloomfield Rd.  
Phoenix, AZ 85032-7389

**McCray, Jeanette**

**Phone: 520-626-6143**  
**jeanette@ahsl.arizona.edu**  
Deputy Director  
Arizona Health Sciences Library  
University of Arizona  
PO Box 245079  
Tucson, AZ 85724-5079  
Fax: 520-626-2922

**Miller, Tammy**

**Phone: 480-628-6817**  
**miller\_tammy@hotmail.com**

**Mitchell, Eileen**

**Phone: 602-546-1400**  
**emitche@phoenixchildrens.com**  
Program Coordinator  
The Emily Center  
Phoenix Children's Hospital  
1919 E. Thomas Rd.  
Phoenix, AZ 85016  
Fax: 602-546-1409

**Mullane, Muriel**

**Phone: 602-787-7201**  
**muriel.mullane@pvmail.maricopa.edu**  
Library Faculty  
Paradise Valley Community College Library  
Paradise Valley Community College  
18401 N. 32nd St.  
Phoenix, AZ 85032  
Fax: 602-787-7215

**Neegan, Leone**

**Phone: 928-336-7181**  
**Ineegan@yumaregional.org**  
Medical Librarian  
John F. Stanley Memorial Medical Library  
Yuma Regional Medical Center  
2400 Avenue A  
Yuma, AZ 85364-7170  
Fax: 928-336-7881

**Nicolaus, Caryn**

**Phone: 480-323-3870**  
**cnicolaus@shc.org**  
Assistant Librarian  
Health Sciences Library  
Scottsdale Healthcare Shea  
9003 E. Shea Blvd.  
Scottsdale, AZ 85260  
Fax: 480-323-3327

**Perry, Dee**

**Phone: 480-301-6202**  
**perry.darleen@mayo.edu**  
Medical Librarian  
Research & Medical Libraries  
Mayo Clinic Scottsdale  
13400 East Shea Blvd  
Scottsdale, AZ 85259  
Fax: 480-301-6901



**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
MEMBERSHIP LISTING  
2005**

**Purchase, Eliane**

**Phone: 480-342-0819**  
**[purchase.eliane@mayo.edu](mailto:purchase.eliane@mayo.edu)**  
Library Assistant  
Medical Library  
Mayo Clinic Hospital  
5777 E. Mayo Blvd.  
Phoenix, AZ 85054  
Fax: 480-342-1400

**Riordan, Mary L.**

**Phone: 520-626-3510**  
**[mrriordan@ahsl.arizona.edu](mailto:mrriordan@ahsl.arizona.edu)**  
Associate Librarian, Information Services  
Arizona Health Sciences Library  
University of Arizona  
PO Box 245079  
1501 N. Campbell Ave.  
Tucson, AZ 85724-5079  
Fax: 520-626-2922

**Robbins, Lora**

**Phone: 602-239-5445**  
**[lora.robbs@bannerhealth.com](mailto:lora.robbs@bannerhealth.com)**  
Librarian  
Merril W. Brown MD Health Sciences Library  
Banner Good Samaritan Medical Center  
1111 E. McDowell Rd.  
Phoenix, AZ 85006  
Fax: 602-239-3493

**Rogers, Diana F.**

**Phone: 480-301-4332 or 480-301-8443**  
**[rogers.diana2@mayo.edu](mailto:rogers.diana2@mayo.edu)**  
Library Assistant  
Staff Library  
Mayo Clinic  
13400 East Shea Blvd  
Scottsdale, AZ 85259  
Fax: 480-301-7005

**Ryan, Shannon**

**Phone: 602-220-1522**  
**[sryan@longtechnicalcollege.com](mailto:sryan@longtechnicalcollege.com)**  
Librarian  
Library  
Long Technical College - East Valley  
4646 E. Van Buren St., Suite 350  
Phoenix, AZ 85008  
Fax: 602-252-1891

**Sanders, Kathleen**

**Phone: 623-856-7585**  
**[kathleen.sanders@luke.af.mil](mailto:kathleen.sanders@luke.af.mil)**  
Director of Library Services  
Medical Library  
56th Medical Group Hospital,  
Luke Air Force Base  
7219 N. Litchfield Rd.  
Luke AFB, AZ 85309  
Fax: 623-856-8545

**Schink, Sandra C.**

**Phone: 480-421-0598**  
**[sschink@shc.org](mailto:sschink@shc.org)**  
Assistant Librarian  
Health Information Center  
Scottsdale Healthcare  
Scottsdale Fashion Square  
7014-2136 E. Camelback Rd.  
Scottsdale, AZ 85251  
Fax: 480-421-0602

**Schneider, Debra**

**Phone: 480-323-3888**  
**[dschneider@sch.org](mailto:dschneider@sch.org)**  
Assistant Librarian  
Health Information Center  
Scottsdale Healthcare Shea  
9003 E. Shea Blvd.  
Scottsdale, AZ 85260

**Seaton, Helen**

**Phone: 480-820-7403**  
**[helen.seaton@asu.edu](mailto:helen.seaton@asu.edu)**  
Librarian, Retired  
1858 W. Navarro Ave.  
Mesa, AZ 85202-7444

**Shapiro, Carey**

**Phone: 480-882-4870**  
**[cshapiro@shc.org](mailto:cshapiro@shc.org)**  
Assistant Librarian  
Foreman Health Sciences Library  
Scottsdale Healthcare Osborn  
7400 E. Osborn Rd.  
Scottsdale, AZ 85251  
Fax: 480-882-4200

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
MEMBERSHIP LISTING  
2005**

**Shepler, Kathleen**

**Phone: 602-239-5183**  
**kathleen.shepler@bannerhealth.com**  
Library Assistant  
Merril W. Brown MD Health Sciences Library  
Banner Good Samaritan Medical Center  
1111 E. McDowell Rd.  
Phoenix, AZ 85205  
Fax: 602-239-3493

**Smith, Carla A.**

**Phone: 602-344-5197**  
**carla.smith@hcs.maricopa.gov**  
Medical Librarian  
Health Sciences Library  
Maricopa Integrated Health System  
2601 E. Roosevelt St.  
Phoenix, AZ 85008  
Fax: 602-344-1944

**Solomon, Daniela**

**Phone: 480-222-9247**  
**d.solomon@scnm.edu**  
Library Technician  
SCNM Library  
Southwest College of Naturopathic Medicine  
& Health Sciences  
2140 E. Broadway Rd.  
Tempe, AZ 85282  
Fax: 480-858-9116

**Splittorff, Nita**

**nsplittorff@cox.net**  
CABL Treasurer

**Stansfield, D. Bryan**

**Phone: 480-222-9245**  
**b.stansfield@scnm.edu**  
Library Director  
SCNM Library  
Southwest College of Naturopathic Medicine  
& Health Sciences  
2140 E. Broadway Rd.  
Tempe, AZ 85282  
Fax: 480-858-9116

**Stott, Barbara**

**Phone: 480-857-5137**  
**barbara.stott@cgcmail.maricopa.edu**  
Library Director  
Chandler-Gilbert Community College Library  
Chandler-Gilbert Community College  
2626 E. Pecos Rd.  
Chandler, AZ 85225-2499  
Fax: 480-857-5136

**Tolzman, Ann**

**Phone: 480-461-7982**  
**ann.tolzman@mcmail.maricopa.edu**  
Electronics Resources Librarian  
Paul A. Elsner Library  
Mesa Community College  
1833 West Southern Ave.  
Mesa, AZ 85202  
Fax: 480-461-7681

**Wandersee, Janene**

**Phone: 602-239-5761**  
**janene.wandersee@bannerhealth.com**  
Library Resources Coordinator  
Merril W. Brown MD Health Sciences Library  
Banner Good Samaritan Medical Center  
1111 E. McDowell Rd.  
Phoenix, AZ 85006  
Fax: 602-239-3493

**Wellik, Kay**

**Phone: 480-301-4422**  
**wellik.kay@mayo.edu**  
Director, Library Services  
Mayo Clinic Scottsdale  
13400 East Shea Blvd  
Scottsdale, AZ 85259  
Fax: 480-301-7005

**White, Elaine M.**

**Phone: 602-263-1676**  
**ewhite@phx.niddk.nih.gov**  
Library Technician  
Medical Library  
Phoenix Indian Medical Center  
4212 North 16th St.  
Phoenix, AZ 85016  
Fax: 602-263-1577

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
MEMBERSHIP LISTING  
2005**

**Wilbanks, Robert M.**

**Phone: 480-222-9247**

**r.wilbanks@scnm.edu**

Library Assistant

SCNM Library

Southwest College of Naturopathic Medicine  
& Health Sciences

2140 E. Broadway Rd.

Tempe, AZ 85282

Fax: 480-858-9116

**Zablisky, Kathy**

**Phone: 602-546-4248**

**kzeblisky@phoenixchildrens.com**

Librarian

Medical Library

Phoenix Children's Hospital

1919 E. Thomas Rd.

Admin. Bldg. - Rm 2220

Phoenix, AZ 85016

Fax: 602-546-4249

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**ARIZONA STATE HOSPITAL**

**LIBID:** AZUAZH

Arizona State Hospital  
Civil Hospital Library  
2500 E. Van Buren St.  
Phoenix, AZ 85008

**PHONE:** 602-220-6045

**FAX:** 602-629-7281

**STAFF:** Gail Bacani - Librarian (bacanig@azdhs.gov)

**HOURS STAFFED:** M-F: 7:30 AM - 12 PM & 1 PM - 4 PM



**ARIZONA STATE UNIVERSITY**

**LIBID:**

Arizona State University  
Noble Science Library  
PO Box 871006  
Tempe, AZ 85287-1006

**PHONE:** 480-965-6588

**FAX:** 480-965-0883

**STAFF:** Sheila Hofstetter - Health Sciences Librarian  
(sheila.hofstetter@asu.edu)

**HOURS STAFFED:** Reference Desk M-Th 8 AM - 9 PM, F: 8 AM - 5 PM,  
SA: 9 AM - 5 PM, SU: 12 N - 8 PM (hours vary during breaks)

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**A.T. STILL UNIVERSITY OF THE HEALTH SCIENCES - MESA  
CAMPUS**

Formerly Arizona School of Health Sciences

**LIBID:** AZUHNQ

A.T. Still University of the Health Sciences - Mesa Campus  
Learning Resource Center  
5850 E. Still Circle  
Mesa, AZ 85206

**PHONE:** 480-219-6091

**FAX:** 480-219-6100

**STAFF:** Michael Kronenfeld - Director (mkronenfeld@atsu.edu), Jung-  
Jen Chen (JJ) - Library Assistant (jjchen@atsu.edu)

**LIBRARY EMAIL:** LRC@atsu.edu



**BANNER BAYWOOD MEDICAL CENTER**

Formerly Valley Lutheran Medical Center

**LIBID:**

Banner Baywood Medical Center  
Medical Library  
6644 East Baywood Ave.  
Mesa, AZ 85206

**PHONE:** 480-981-2000, ext. 7127

**FAX:** No fax in Library, Medical Staff Fax #: 480-981-4565

**STAFF:** Joyce A. Kern - Medical Librarian  
(joyce.kern@bannerhealth.com)

**HOURS STAFFED:** W: 8 AM - 4:30 PM

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**BANNER DESERT SAMARITAN MEDICAL CENTER**

Formerly Desert Samaritan Medical Center

**LIBID:** AZUDST

Banner Desert Samaritan Medical Center  
Health Sciences Library  
1400 S. Dobson Rd.  
Mesa, AZ 85202-4758

**PHONE:** 480-512-3024

**FAX:** 480-512-8720

**STAFF:** Kathy Bilko - Librarian (kathy.bilko@bannerhealth.com)

**HOURS STAFFED:** M - F: 7 AM - 4 PM



**BANNER GOOD SAMARITAN MEDICAL CENTER**

Formerly Good Samaritan Medical Center

**LIBID:** AZUGSL

Banner Good Samaritan Medical Center  
Merril W. Brown MD Health Sciences Library &  
The Grace Middlebrook Patient & Family Learning Center  
1111 E. McDowell Rd., Phoenix AZ 85006  
PO Box 2989, Phoenix, AZ 85062-2989

**PHONE:** 602-239-4353

**FAX:** 602-239-3493

**STAFF:** Sally Harvey - Director (sally.harvey@bannerhealth.com), Lora Robbins - Librarian (lora.robbins@bannerhealth.com), Susan Cordaro - Library Assistant (susan.cordaro@bannerhealth.com), Kathleen Shepler - Library Assistant (kathleen.shepler@bannerhealth.com), Janene Wandersee - Library Assistant (janene.wandersee@bannerhealth.com), Jacqueline Jeffrey - Patient Educator Librarian (jacqueline.jeffrey@bannerhealth.com)

**HOURS STAFFED:** M - F: 7:30 AM - 5:00 PM

**WEB SITE:**

<http://www.bannerhealth.com/physicians/az+medical+library/library+home.asp>

**LIBRARY EMAIL:** ill@samaritan.edu

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING**

**2005**

**BANNER MESA MEDICAL CENTER**

Formerly Mesa Lutheran Medical Center

**LIBID:** AZUMLT

Banner Mesa Medical Center  
Medical Library  
1010 N. Country Club Dr.  
Mesa, AZ 85201-3202

**PHONE:** 480-461-2189

**FAX:** 480-461-2558

**STAFF:** Joyce A. Kern - Medical Librarian  
(joyce.kern@bannerhealth.com)

**HOURS STAFFED:** M - T, & Th - F: 8 AM - 4:30 PM



**BANNER THUNDERBIRD MEDICAL CENTER**

Formerly Thunderbird Samaritan Medical Center

**LIBID:** AZUTHD

Banner Thunderbird Medical Center  
Medical Library  
5555 W. Thunderbird Rd.  
Glendale, AZ 85306

**PHONE:** 602-865-5863

**FAX:** 602-865-5963

**PAGER:** 602-223-1842 Cinda / 602-223-1801 Ava

**STAFF:** Cinda McClain, Director of Learning Resources and CME  
(cinda.mcclain@bannerhealth.com), Ava Gutwein - Library Assistant  
Patient & Family Learning Center & Library  
(ava.gutwein@bannerhealth.com)

**HOURS STAFFED:** M - F: 8:30 AM - 5:00 PM

**WEB SITE:**

<http://www.bannerhealth.com/channels/patients+and+visitors/facilities/arizona/thunderbird/library+services/default.asp>

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**BOSWELL MEMORIAL HOSPITAL**

**LIBID:** AZUWOB

Boswell Memorial Hospital  
Professional Library  
10401 Thunderbird Blvd.  
Sun City, AZ 85351

**PHONE:** 623-876-6668

**FAX:** 623-876-5574

**STAFF:** Dawn Humay - Librarian (dawn.humay@sunhealth.org)

**HOURS STAFFED:** M - F: 7:30 AM - 4:00 PM

**WEB SITE:** <http://shc.azhin.org>

**LIBRARY EMAIL:** Boswell.Library@sunhealth.org



**CHANDLER-GILBERT COMMUNITY COLLEGE**

**LIBID:**

Chandler-Gilbert Community College  
Chandler-Gilbert Community College Library  
2626 E. Pecos Rd.  
Chandler, AZ 85225-2499

**PHONE:** 480-857-5100

**FAX:** 480-857-5144

**STAFF:** Barbara Stott - Library Director  
(barbara.stott@cgcmail.maricopa.edu), D. Larry Miller - Reference &  
Instruction, Sherry Peabody - Outreach, Carol Dichtenberg – Technical  
Services

**HOURS STAFFED:** M - Th: 7:30 AM - 9 PM, F: 7:30 AM - 2 PM,  
Summer and Holiday Hours may vary. Please call for information.

**WEB SITE:** <http://www.cgc.maricopa.edu/library>

**LIBRARY EMAIL:** reference.librarian@cgcmail.maricopa.edu



**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**DEL E. WEBB MEMORIAL HOSPITAL**

**LIBID:** AZUDEW

Del E. Webb Memorial Hospital  
Professional Library  
14502 W. Meeker Blvd.  
Sun City West, AZ 85375-5282

**PHONE:** 623-214-4223

**FAX:** 623-214-4128

**STAFF:** Lisa Holbrook – Librarian (lisa.holbrook@sunhealth.org)

**HOURS STAFFED:** M - Th: 8 AM - 3:30 PM



**THE EMILY CENTER**

**LIBID:**

The Emily Center  
Phoenix Children's Hospital  
1919 E. Thomas Rd.  
Phoenix, AZ 85019

**PHONE:** 602-546-1400

**FAX:** 602-546-1409

**STAFF:** Eileen Mitchell, RN, MN – Program Coordinator  
(emitche@phoenixchildrens.com), Fran London, MS, RN - Health  
Education Specialist (flondon@phoenixchildrens.com)

**HOURS STAFFED:** M - Th: 10 AM - 7:00 PM, F: 10 AM - 5 PM,  
SA: 12 PM - 4 PM

**WEB SITE:** <http://www.phoenixchildrens.com/illnesses/emilycenter/>

**LIBRARY EMAIL:** emilyc@phoenixchildrens.com

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**GATEWAY COMMUNITY COLLEGE**

**LIBID:**

Gateway Community College  
Gateway Community College Library  
108 N. 40th St.  
Phoenix, AZ 85034

**PHONE:** 602-286-8454

**FAX:** 602-286-8459

**STAFF:** Kathy Lynch - Associate Library Director  
(kathy.lynch@gwmail.maricopa.edu)

**HOURS STAFFED:** M - Th: 7 AM - 8 PM, F: 7 AM - 4 PM, Sa: 9 AM -  
Noon (Summer Hours Vary)

**WEB SITE:** <http://www.gwc.maricopa.edu/biblio>  
**LIBRARY EMAIL:** [askref@gwmail.maricopa.edu](mailto:askref@gwmail.maricopa.edu)



**JOHN C. LINCOLN HEALTH NETWORK**

**LIBID:** AZUJLH

John C. Lincoln Health Network – North Mountain  
Grigg Medical Library  
250 East Dunlap Ave.  
Phoenix, AZ 85020-2450

**PHONE:** 602-870-6328

**FAX:** 602-997-9325

**STAFF:** Jan Baum - Medical Librarian / CME Coordinator  
(jbaum@jcl.com), Kathleen Carlson - Library Assistant (kcarls@jcl.com)

**HOURS STAFFED:** M - F: 8 AM - 4:30 PM

**WEB SITE:** <http://www.jcl.com>  
**EMAIL:** [library@jcl.com](mailto:library@jcl.com)

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**JOHN C. LINCOLN HEALTH NETWORK**

**LIBID:** AZUPHG

John C. Lincoln Health Network – Deer Valley  
Chapman Medical Library  
19829 North 27TH Ave.  
Phoenix, AZ 85027-4002

**PHONE:** 623-879-5288

**FAX:** 623-879-5369

**STAFF:** David Conchado – Librarian (dconch@jcl.com)

**HOURS STAFFED:** M – F: 8 AM – 4:30 PM

**WEB SITE:** <http://www.jcl.com>

**LIBRARY EMAIL:** [library@jcl.com](mailto:library@jcl.com)



**LONG TECHNICAL COLLEGE**

**LIBID:**

Long Technical College  
Long Technical College Library  
13450 N. Black Canyon Hwy.  
Phoenix, AZ 85029

**PHONE:** 602-548-1955

**FAX:** 602-548-1956

**STAFF:** Walter E. Doherty - Librarian ([library@longtechnicalcollege.com](mailto:library@longtechnicalcollege.com))

**LIBRARY EMAIL:** [library@longtechnicalcollege.com](mailto:library@longtechnicalcollege.com)

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**LONG TECHNICAL COLLEGE - EAST VALLEY**

**LIBID:**

Long Technical College - East Valley  
Long Technical College Library  
4646 E. Van Buren St., Suite 350  
Phoenix, AZ 85008

**PHONE:** 602-220-1522

**FAX:** 602-252-1891

**STAFF:** Shannon Ryan - Librarian (sryan@longtechnicalcollege.com)



**56TH MEDICAL GROUP HOSPITAL**

**LIBID:** AZULUU

56th Medical Group Hospital  
Luke Air Force Base  
Medical Library  
7219 N. Litchfield Rd.  
Luke AFB, AZ 85309

**PHONE:** 623-856-7585

**FAX:** 623-856-8545

**STAFF:** Kathy Sanders - Director of Library Services  
(kathleen.sanders@luke.af.mil)

**HOURS STAFFED:** M - F: 7:30 AM - 4:30 PM

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**MARICOPA INTEGRATED HEALTH SYSTEM**

**LIBID:** AZUMGP

Maricopa Integrated Health System  
Health Sciences Library  
2601 E. Roosevelt St.  
Phoenix, AZ 85008

**PHONE:** 602-344-5197

**FAX:** 602-344-1944

**STAFF:** Rebecca Birr - Director (rebecca.birr@hcs.maricopa.gov), Carla Smith - Librarian (carla.smith@hcs.maricopa.gov), Diane Hoover - Interlibrary Loan (diane.hoover@hcs.maricopa.gov)

**HOURS STAFFED:** M - F: 8 AM - 5:00 PM

**WEB SITE:** <http://mihs.azhin.org>

**LIBRARY EMAIL:** [library@hcs.maricopa.gov](mailto:library@hcs.maricopa.gov)



**MAYO CLINIC HOSPITAL**

**LIBID:** AZUHNM

Mayo Clinic Hospital  
Staff Library  
5777 E. Mayo Blvd.  
Phoenix, AZ 85054

**PHONE:** 480-342-0819

**FAX:** 480-342-1400

**STAFF:** Kay Wellik - Director (wellik.kay@mayo.edu), Eliane Purchase - Library Assistant (purchase.eliane@mayo.edu)

**HOURS STAFFED:** M - F: 8 AM - 5:00 PM

**WEB SITE:** <http://www.mayo.edu/medlib/medlib.html>

**LIBRARY EMAIL:** [library.hospital@mayo.edu](mailto:library.hospital@mayo.edu)

**MAYO CLINIC SCOTTSDALE**

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**LIBID:** AZUYSM

Mayo Clinic Scottsdale  
Edmond Research Library  
13400 East Shea Blvd  
Scottsdale, AZ 85259

**PHONE:** 480-301-6202

**FAX:** 480-301-6901

**STAFF:** Kay Wellik - Director (wellik.kay@mayo.edu), Joseph Esposito - Medical Librarian (esposito.joseph@mayo.edu), Dee Perry - Medical Librarian (perry.darleen@mayo.edu)

**HOURS STAFFED:** M - F: 8 AM - 5 PM

**WEB SITE:** <http://www.mayo.edu/medlib/medlib.html>

**LIBRARY EMAIL:** [library.research@mayo.edu](mailto:library.research@mayo.edu)



**MAYO CLINIC SCOTTSDALE**

**LIBID:** AZUMCL

Mayo Clinic Scottsdale  
Clinic Library  
13400 East Shea Blvd  
Scottsdale, AZ 85259

**PHONE:** 480-301-8443

**FAX:** 480-301-7005

**STAFF:** Kay Wellik - Director (wellik.kay@mayo.edu), Joseph Esposito - Medical Librarian (esposito.joseph@mayo.edu), Dee Perry - Medical Librarian (perry.darleen@mayo.edu), Risa Sorensen - Library Assistant (sorensen.risa@mayo.edu), Diana Rogers - Library Assistant (rogers.diana2@mayo.edu), Nancy Mavor - Library Assistant (mavor.nancy@mayo.edu)

**HOURS STAFFED:** M - F: 8 AM - 5:00 PM

**WEB SITE:** <http://www.mayo.edu/medlib/medlib.html>

**LIBRARY EMAIL:** [library.clinic@mayo.edu](mailto:library.clinic@mayo.edu)

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**MESA COMMUNITY COLLEGE**

**LIBID:**

Mesa Community College  
Paul A. Elsner Library  
1833 West Southern Ave.  
Mesa, AZ 85202

**PHONE:** 480-467-7982

**FAX:** 480-467-7681

**STAFF:** Ann Tolzman - Electronic Resources Librarian  
(ann.tolzman@mcmail.maricopa.edu)



**PARADISE VALLEY COMMUNITY COLLEGE**

**LIBID:**

Paradise Valley Community College  
Paradise Valley Community College Library  
18401 North 32nd. St.  
Phoenix, AZ 85032

**PHONE:** 602-787-7200

**FAX:** 602-787-7205

**STAFF:** Muriel Mullane - Library Faculty  
(muriel.mullane@pvmail.maricopa.edu)

**HOURS STAFFED:** M - Th: 7:30 AM - 9:30 PM, F: 7:30 AM - 5:00 PM,  
SAT: 12 PM - 4 PM

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**PHOENIX CHILDREN'S HOSPITAL**

**LIBID:** AZUHNP

Phoenix Children's Hospital  
Medical Library  
1919 E. Thomas Rd.  
Admin. Bldg. - Rm 2220  
Phoenix, AZ 85016

**PHONE:** 602-546-4248

**FAX:** 602-546-4249

**STAFF:** Kathy Zeblisky - Librarian (kzeblisky@phoenixchildrens.com)

**HOURS STAFFED:** M - F: 8 AM - 4:30 PM

**WEB SITE:**

<http://www.phoenixchildrenshospital.com/professionals/medicallibrary.html>

**LIBRARY EMAIL:** kzeblisky@phoenixchildrens.com



**PHOENIX INDIAN MEDICAL CENTER**

**LIBID:** AZUPIC

Phoenix Indian Medical Center  
Medical Library  
4212 North 16th St.  
Phoenix, AZ 85016

**PHONE:** 602-263-1676

**FAX:** 602-263-1577

**STAFF:** Elaine White - Library Technician (ewhite@phx.niddk.nih.gov)

**HOURS STAFFED:** M - F: 8 AM - 4:30 PM



**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**PHOENIX PUBLIC LIBRARY**

**LIBID:**

Phoenix Public Library  
Burton Barr Central Library  
1221 N. Central Ave.  
Phoenix, AZ 85004-1627

**PHONE:** 602- 262-4636 (Telephone Reference), 602-534-7764 (Susie Matazzoni)

**FAX:** 602-261-8751

**STAFF:** Susie Matazzoni - Medical Librarian  
(susie.matazzoni@phxlib.org)

**HOURS STAFFED:** M - Th: 10 AM - 9PM, Fr - Sa: 10 AM - 6 PM,  
Su: 12 PM - 6 PM

**WEB SITE:** <http://www.phxlib.org>



**SCOTTSDALE COMMUNITY COLLEGE**

**LIBID:**

Scottsdale Community College  
Scottsdale Community College Library  
9000 E. Chaparral Rd.  
Scottsdale, AZ 85256-2626

**PHONE:** 480-423-6638

**FAX:** 480-423-6666

**STAFF:** Marsha Ballard - Technical Services Librarian  
(marsha.ballard@sccmail.maricopa.edu)

**WEB SITE:** <http://sc.maricopa.edu/library>

**SCOTTSDALE HEALTHCARE OSBORN**

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

formerly Scottsdale Memorial Hospital Osborn

**LIBID:** AZUSMS

Scottsdale Healthcare Osborn  
Foreman Health Sciences Library  
7400 E. Osborn Rd.  
Scottsdale, AZ 85251

**PHONE:** 480-882-4870

**FAX:** 480-882-4200

**STAFF:** Mary Lou Goldstein - Manager of Library Services  
(mgoldstein@shc.org), Carey Shapiro - Assistant Librarian  
(cshapiro@shc.org)

**HOURS STAFFED:** M - F: 7:30 AM - 5:30 PM



**SCOTTSDALE HEALTHCARE SHEA**

formerly Scottsdale Memorial Hospital North

**LIBID:** AZUNSA

Scottsdale Healthcare Shea  
Health Sciences Library  
9003 E. Shea Blvd.  
Scottsdale, AZ 85260

**PHONE:** 480-323-3870

**FAX:** 480-323-3327

**STAFF:** Mary Lou Goldstein - Manager of Library Services  
(mgoldstein@shc.org), Evonda Copeland - Librarian  
(ecopeland@shc.org), Caryn Nicolaus - Assistant Librarian  
(cnicolaus@shc.org), Sandy Schink - Assistant Librarian  
(sschink@shc.org), Debra Schneider - Assistant Librarian  
(dschneider@shc.org)

**HOURS STAFFED:** M - F: 7:30 AM - 5:30 PM

**SOUTHWEST COLLEGE OF NATUROPATHIC MEDICINE &  
HEALTH SCIENCES**

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**LIBID:** AZUAZW

Southwest College of Naturopathic Medicine & Health Sciences  
SCNM Library  
2140 E. Broadway Rd.  
Tempe, AZ 85282

**PHONE:** 480-222-9247

**FAX:** 480-858-9116

**STAFF:** Bryan Stansfield - Library Director (b.stansfield@scnm.edu),  
Robert M. Wilbanks, IV - Library Assistant (r.wilbanks@scnm.edu),  
Daniela Solomon - Library Technician (d.solomon@scnm.edu)

**HOURS STAFFED:** M - F: 7 AM - 7 PM, SA: 9:00 AM - 5:00 PM, with  
frequent variations according to Academic Calendar - call to verify hours

**WEB SITE:** <http://www.scnm.edu/students/library.php>

**LIBRARY EMAIL:** [library@scnm.edu](mailto:library@scnm.edu)



**ST. JOSEPH'S HOSPITAL & MEDICAL CENTER**

**LIBID:** AZUHSJ

St. Joseph's Hospital & Medical Center  
Catholic Healthcare West Arizona  
Medical Library  
350 West Thomas Rd.  
Phoenix, AZ 85013-4496

**PHONE:** 602-406-3299

**FAX:** 602-406-4171

**STAFF:** Molly Harrington - Library Manager (molly.harrington@chw.edu),  
Irma Contreras - Library Clerk

**HOURS STAFFED:** M - F: 8 AM - 5:00 PM

**WEB SITE:** <http://chw.azhin.org>

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING  
2005**

**UNIVERSITY OF ARIZONA**

**LIBID:** AZUARI

University of Arizona  
Arizona Health Sciences Library  
PO Box 245079  
1501 N. Campbell Ave.  
Tucson, AZ 85724-5079

**PHONE:** 520-626-6121

**FAX:** 520-626-2922

**STAFF:** Gary Freiburger - Director (garyf@ahsl.arizona.edu), Jeanette McCray - Deputy Director (jeanette@ahsl.arizona.edu), Paul Bracke – Head of Systems and Networking (paul@ahsl.arizona.edu), Mary Holcomb – Head of Collection Services (mholcomb@ahsl.arizona.edu), Sandy Kramer – Head of Information Services, Joan Schlimgen – Head of Access Services (joan@ahsl.arizona.edu), Mari Stoddard – Head of Educational Services (stoddard@ahsl.arizona.edu), Patricia Auflick - Outreach Librarian (pauflick@ahsl.arizona.edu), Hannah Fisher – Information Services Librarian (hannah@ahsl.arizona.edu), Fred Heidenreich – Information Services Librarian (fredheid@ahsl.arizona.edu), David Howse – Information Services Librarian (dhowse@ahsl.arizona.edu), Annabelle Nunez – Hispanic Center of Excellence Librarian (anunez@ahsl.arizona.edu), Dave Piper – Digital Resources Librarian (dpiper@ahsl.arizona.edu), Mary Riordan - Information Services Librarian (mriordan@ahsl.arizona.edu), Susan Trombley – Collection Services Librarian (susant@ahsl.arizona.edu), Cathy Wolfson – Information Services Librarian (cwolfson@ahsl.arizona.edu)

**HOURS STAFFED:** 24 hrs/day, except Christmas & New Year's Day

**WEB SITE:** <http://www.ahsl.arizona.edu>

**LIBRARY EMAIL:** [refinfo@ahsl.arizona.edu](mailto:refinfo@ahsl.arizona.edu)

**CENTRAL ARIZONA BIOMEDICAL LIBRARIES  
INSTITUTIONAL LISTING**

**2005**

**VERDE VALLEY MEDICAL CENTER**

formerly Marcus J. Lawrence Medical Center

**LIBID:** AZUAXQ

Verde Valley Medical Center  
David G. Wells MD Medical Library  
269 S. Candy Lane  
Cottonwood, AZ 86326-4170

**PHONE:** 928-639-6444

**FAX:** 928-639-6190

**STAFF:** Karen Fanning - Library Associate/CME Directory  
(fannink@nahealth.com)

**HOURS STAFFED:** M - Th: 8 AM - 4:30 PM



**YUMA REGIONAL MEDICAL CENTER**

**LIBID:** AZUAWC

Yuma Regional Medical Center  
John F. Stanley Memorial Medical Library  
2400 Avenue A  
Yuma, AZ 85364-7170

**PHONE:** 928-336-7181

**FAX:** 928-336-7881

**STAFF:** Leone Neegan - Medical Librarian (Ineegan@yumaregional.org),  
Mary Klausing - Volunteer

**HOURS STAFFED:** M - F: 8 AM - 5:00 PM

# CENTRAL ARIZONA BIOMEDICAL LIBRARIES BYLAWS

## ARTICLE I NAME AND PURPOSE

- Section 1** Name. The name of the organization shall be Central Arizona Biomedical Libraries.
- Section 2.** Purpose. The purpose of the Group shall be to promote and provide continuing education for its members; to promote cooperation among medical and allied health libraries; to assist in the development of member library resources.
- Section 3.** This association is organized for educational purposes within the meaning of section 501 © of the Internal Revenue Code of 1954.

## ARTICLE II MEMBERS

- Section 1** Members in good standing are persons or institutions engaged in the provision of medical or allied health library information services, including retirees, who have paid dues.

## ARTICLE III DUES

- Section 1** Annual dues shall be ratified by a simple majority vote of members in good standing at the December meeting.
- Section 2** Dues shall be payable at the beginning of the organization year, in January. Notices shall be sent to members who have not paid dues by March 1.

## ARTICLE IV MEETINGS

- Section 1** The fiscal and administrative year shall be the calendar year.
- Section 2** Meetings of the members shall be held no less than six times per year. At least two of which shall feature a program dealing with technical issues. These and any additional meetings shall be at the call of the President.
- Section 3** Authority. Robert's Rules of Order, latest edition, shall govern the association's deliberations, unless such rules are in conflict with the Group's bylaws or special rules of order.

# CENTRAL ARIZONA BIOMEDICAL LIBRARIES BYLAWS

**Section 4** Quorum. Thirty-three percent of the members in good standing are required for the transaction of official business. Members unable to attend a meeting are obligated to write or telephone their proxies to the Secretary of the Group. A simple majority vote of paid members in attendance shall prevail on issues previously presented to the membership. Transactions of new business shall be deferred if forty percent of the paid membership is not physically present.

## ARTICLE V ELECTED OFFICERS

**Section 1** The Group's officers shall be the President, President -Elect, Secretary, Treasurer and Immediate Past-President.

**Section 2** The officers shall be members in good standing.

**Section 3** The Group's officers shall assume their duties after the December meeting and will hold office for the term of one year (with the exception of the Secretary and Treasurer who shall serve a two-year term and are elected on alternate years) or until their successors are elected.

**Section 4** The President shall preside at all meetings of the Group and shall perform the necessary duties of office; appoint all committees, e.g. Nominating Committee; carry out assignments and instructions given by vote of the Group; convene the Executive Council.

**Section 5** The President-Elect shall assume and perform the duties of the President in case of absence or disability of the President; be responsible for the program of each Group meeting; be responsible for the distribution of meeting notices.

**Section 6** The immediate Past-President shall provide consultative assistance to the Executive Council to assure continuity of Group affairs and shall serve as the Chairman of the Nominating Committee; shall prepare and mail election ballots.

**Section 7** The Secretary shall record minutes of the meetings and distribute prior to the next Group meeting; perform general correspondence duties as requested by the President, President-Elect, or Executive Council.

# CENTRAL ARIZONA BIOMEDICAL LIBRARIES BYLAWS

**Section 8** The Treasurer shall collect dues, CE registration fees and other monies owed the Group; pay the bills of the Group; present a written account of receipts and expenditures at scheduled meetings; maintain a list of members in good standing; update and distribute annual membership directory.

**Section 9** The officers shall serve without compensation, but shall be reimbursed for any expenditures incurred in the discharge of their duties.

**Section 10** The officers shall be expected to attend all scheduled meetings.

## ARTICLE VI EXECUTIVE COUNCIL

**Section 1** The Executive Council shall be composed of the President, President-Elect, Secretary, Treasurer and Immediate Past-President, Staff Liaison, as elected by the members in good standing of the Library Staff Support Committee, for a 2-year term, and other representatives as appointed by the President.

**Section 2** The Executive Council shall have general supervision of the affairs of the Group between its business meetings; shall fix the day of those meetings; shall make recommendations to the Group; shall adopt the Group's annual budget; and shall perform other duties prescribed by these Bylaws. A copy of any budget adopted by the Council shall be sent to members of the Group. The Council shall be subject to the orders of the Group and none of its acts shall conflict with actions taken at the Group's business meetings.

**Section 3** The Executive Council shall hold regular meetings prior to scheduled Group meetings. Special meetings can be called by the President or upon written request by ten percent of the active members of the Group.

## ARTICLE VII NOMINATIONS AND ELECTIONS

**Section 1** A Nominating Committee shall consist of three members to include the immediate Past-President as Chairman and two members appointed by the President at the fall meeting.



# **CENTRAL ARIZONA BIOMEDICAL LIBRARIES BYLAWS**

- Section 2** The Nominating Committee shall present to the Executive Council prior to the issuance of the ballots the names of one or more active members of the Group for the following offices and terms: President-Elect every year, Secretary and Treasurer every other year.
- Section 3** Election shall be by ballot which shall be distributed to each active member prior to the December meeting. Provision shall be made on the ballots for write-in candidates. Ballots shall be returned to the Chairman of the Nominating Committee by the date specified. The Nominating Committee shall count the ballots. Candidates receiving a majority of the votes returned shall be elected. If there are more than two candidates, a plurality of the votes shall be sufficient for election. In case of a tie for any office, decision shall be by a majority vote of members attending the December meeting. Ballots shall be retained by the Secretary for a period of one year.
- Section 4** The Chairman of the Nominating Committee shall announce the names of the newly elected officers at the December meeting.
- Section 5** A vacancy arising in the office of the President shall be filled by the President-Elect, who shall serve out the unexpired term of the President. A vacancy arising in the office of the President-Elect, Secretary or Treasurer shall be filled by appointment of the President.

## **ARTICLE VIII ARCHIVIST**

- Section 1** An archivist shall be appointed by the President for one year at the December meeting and may serve an unlimited number of consecutive terms.
- Section 2** The archivist shall have the duty to collect, maintain and house the records of the Group.

## **ARTICLE IX HOSPITALITY COORDINATOR**

- Section 1** A person shall be appointed by the President for a one year term at the December meeting and may serve an unlimited number of consecutive terms.

# **CENTRAL ARIZONA BIOMEDICAL LIBRARIES BYLAWS**

**Section 2** The Hospitality Coordinator shall have the duty to arrange social correspondence and new information regarding members and their life events.

## **ARTICLE X WEB SITE COORDINATOR**

**Section 1** A person shall be appointed by the President for a one year term at the December meeting and may serve an unlimited number of consecutive terms.

**Section 2** The Web Site Coordinator shall be responsible for overseeing the maintenance of the CABL Web site.

## **ARTICLE XI COMMITTEES**

**Section 1** A Nominating Committee of three members in good standing shall be appointed by the President at the Fall Meeting. The Past-President shall serve as chairman of the committee.

**Section 2** The Library Staff Support Committee shall be composed of persons who are support staff in multi-staff libraries and/or persons who are in charge of one person libraries. Members in good standing shall elect the Staff Liaison Executive Council Representative for a two year term.

## **ARTICLE XII AMENDMENTS**

**Section 1** Bylaws amendments may be proposed by any member in good standing and will be voted upon by the membership after written notice containing the change has been sent to each member in good standing at least thirty days before the meeting at which they are to be considered.

**Section 2** Bylaws shall be adopted after approval by a simple majority of the members in good standing and become effective the month following the vote.

# CENTRAL ARIZONA BIOMEDICAL LIBRARIES BYLAWS

## ARTICLE XIII INTERLIBRARY LOAN

- Section 1** To foster cooperation and maximize resources, CABL encourages its members to provide interlibrary loan services to other members free of charge, whenever possible. Individual institutions are encouraged to implement reciprocal no-charge agreements when it is advantageous and desirable to the libraries involved. Such agreements should be documented by the libraries involved using NLM and DOCLINE statistics.
- Section 2** When a CABL member finds that (s)he must initiate charges (including MLGSCA coupons) for interlibrary loan services, the member should present the proposed fee schedule to the membership at least two months in advance of its implementation.
- Section 3** Libraries that are being overused shall be encouraged to request that borrowers relocate to a higher cell in the DOCLINE routing tables as an alternative to charging member libraries.

